

NDATL Board Meeting - Minutes
October 19, 2005
NDCEL Conference - Bismarck

Members in attendance: Chris Webb, Craig Nansen, Barb Bickel, Mark Wagner, Bob Baumann, Sandy Bertelsen, Jackie Schoemer, Irene Mohn, Shelly Christensen, Jody French, RaeAnn Vandrovec, Darin King, Dan Pullen, Jeff Fastnacht.

1. Welcome and Call Meeting to Order
 - 3:45 pm
2. Approve Agenda
 - All approved. General items.
3. Secretary Report
 - Chris needs to work on this...
4. Treasurer Report
 - As of June 30 - \$42,090.35
 - F2F Ledger report (Craig Nansen) – Received money from 15 vendors who paid \$500 each. Four vendors also participated at the \$500 level but did not participate in the social. One vendor's fees were waived (Tech4Learning) because they gave away the "Pixie" software to everyone. NDCEL shows only \$820 registration fees collected at the F2F – we are checking on that total. Balance was approximately \$3000-\$3500 from F2F. [See attached info sheet.]
 - Quicktime Pro purchase was approximately \$2499 (~100 licenses). Brenda will figure out exactly how many licenses were purchased.
5. NDCEL report
 - Craig Nansen – NDCEL Board is pleased with the way things are being put together for their conference – wireless, setups, etc.
 - Hospitality Room Assignments – Published by Brenda. Some changes were made, but things are covered. The brochures were complete and ready for use in the room (Craig).
6. ETC report
 - Dan asked how many schools (represented in the meeting) were missing their erate application and materials returned. Most said they were still waiting on them to be returned.
 - The ETC has another grant program called "Classroom Transformation Grants" – awarded competitively. Thought of as "startup grants". More information will be available in November.
 - No news on the "new" StageNet. Being re-bid for next July. Probably do know, for sure, that there will be a two-tiered postalized rate because of a large number of rural schools. Could mean a slightly higher rate for a 2nd T1 line next year.

7. Face to Face

- Fall Face2Face - Craig Nansen/Chris Webb
 1. Brenda – Discussion has been started on reimbursing MPS staff for the extra work that has gone on for the F2F.
 2. Darin – What about paying a “hosting fee” to the host site?
 3. Come up with a minimum level to pay the host site, and then offer an extra incentive for extra vendors attending. \$500, assuming 10 vendors, plus \$50 per vendor extra.
 4. Discussion was held concerning what incentives brought the attendees in, and one of the biggest is the reimbursement from Chris Kalash’s department.
 5. Moved (Darin King) - \$500 hosting fee, plus \$50 for each vendor over the initial 10 vendors, retroactive to the Fall 2005 F2F. Second – Sandy. Motion carried. Mavis will be notified and a check will be cut to Minot.
- Spring Face2Face - Dates/Location(s)
 1. Will we hold only one location or two?
 2. Bismarck? If Hughes is available, it takes the burden off an individual school building. Lisa says it’s not a big issue, as long as she has enough time to plan for the facilities.
 3. Motion (Mark) – April 4, 2006 Spring F2F, Seconded. Motion passed.
 4. Committee Assignments – Pointed out by Jackie that we haven’t redone assignments for a long time.
 5. Committee Meetings – (Brenda) – Hold a board meeting to have committee work toward the Spring F2F. January 23 – Bismarck – 9am.

8. Budget

- Moved by Jackie, Second by Darin – Approved prepared budget from Doug.
- Ongoing membership stats were discussed. Darin suggested plotting our membership to see where our members are, and where we have holes. Brenda will send Darin the membership data for him to work with.

9. Review NDATL Constitution

- Brenda & Jackie – Questioning the Constitution’s wording about the general meeting in June. This meeting has usually been handled at TNT. This year, TNT is being held in August. Darin suggests that the wording be “one at the NDCEL conference and one at a time and place to be decided upon by the board”.
- In order to make change, the Constitution must be amended. The vote could be held at Spring F2F.
- Motion to amend the constitution (Art.7, Sec.2) by Darin. 2nd by

Irene. Motion carried. Executive committee will gather via email to “wordsmith” the proposed change.

10. Appoint Committee Members

- Conference/Program (Existing: Chris, Brenda, Darlene. Added: Barb, Shelly)
- Membership (Existing: Jackie, Sandy, Irene. Added: RaeAnn, Bob)
- Legislative (Existing: Mark, Lisa, Craig. Added: Darin)

11. Set up General Membership Meeting Agenda for 3:30 Thursday Room 3130

- (We have a meeting scheduled in the General Convention agenda, in the years past this has been more of an awareness meeting for any of the general membership that attends, traditionally this has been poorly attended by other than board members. I need your thoughts on what we want to do at this meeting, keep it the same or change it to a working meeting to do committee work, or other ideas?)
- If no one else shows up, the group will work on committee work.
- **The meeting will move from 3130 to 1210. Doug will be asked to announce it at the general session.**

12. Next Board Meeting – January 23, 2006 – 9am, Bismarck.

13. Announcements, etc.(Any items that need to be announced for the good of the order.)

- Craig – Brochure – Has concerns on the section labeled “NDATL Activities and Services” – thinks it needs to be reworked. Craig also let us know that other changes may be sent to him.
- Discussion was begun and no one seemed to be overly worried about too many word changes.
- Suggestion was made to change wording from “regional” meetings to “periodic videoconference”.
- Brenda will appoint a few people to “wordsmith” the brochure and get changes to Craig.

14. Adjourn

- Moved by Mark, Seconded by Bob - 5:10 pm.

Respectfully Submitted,

Chris Webb, NDATL Secretary/Treasurer